

CHARTER

President's Board of Advisors on Historically Black Colleges and Universities

AUTHORITY

The President's Board of Advisors on Historically Black Colleges and Universities (the Board) is established by Executive Order 13779 (February 28, 2017) and subsequently continued by Executive Order 13811 (September 29, 2017). The Board is governed by the provisions of the Federal Advisory Committee Act (FACA) (P.L. 92-463, as amended; 5 U.S.C. App. 2), which sets forth standards for the formation and use of advisory committees.

OBJECTIVES AND SCOPE OF ACTIVITIES

The purpose of the Board is to advise the President, through the White House Initiative on Historically Black Colleges and Universities (Initiative), on all matters pertaining to strengthening the educational capacity of Historically Black Colleges and Universities (HBCUs).

DESCRIPTION OF DUTIES

The Board shall advise the President, through the Initiative, in the following areas:

- (i) improving the identity, visibility, distinctive capabilities, and overall competitiveness of HBCUs;
- (ii) engaging the philanthropic, business, government, military, homeland security, and education communities in a national dialogue regarding new HBCU programs and initiatives;
- (iii) improving the ability of HBCUs to remain fiscally secure institutions that can assist the Nation in achieving its educational goals and in advancing the interests of all Americans;
- (iv) elevating the public awareness of, and fostering appreciation of, HBCUs; and
- (v) encouraging public-private investments in HBCUs.

AGENCY OFFICIAL TO WHOM THE BOARD REPORTS

The Board shall report annually to the President on its progress in carrying out its duties under Section 3(d) of Executive Order 13779.

SUPPORT

The Board is established within the Department of Education (Department). The Department shall provide funding and administrative support for the Board, consistent with applicable laws and subject to the availability of appropriations.

ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS

Members shall serve without compensation but shall receive reimbursement for travel expenses to attend Board meetings, including per diem in lieu of subsistence, as authorized by law.

The estimated annual cost of operating the Board, including travel, per diem, and other operating expenses for members, is \$90,000. The estimated annual person-years of staff support is one-tenth full-time equivalent (FTE).

DESIGNATED FEDERAL OFFICIAL (DFO)

The Secretary shall designate a full-time or permanent part-time employee to serve as the Designated Federal Official (DFO) for the Board.

The DFO shall:

- call, attend, and, when in the public interest, adjourn Board meetings;
- maintain required Federal records on costs and membership;
- ensure efficient operations;
- maintain records for availability to the public;
- chair Board meetings when directed by the Secretary; and
- provide copies of Board reports to the Department's Committee Management Officer (CMO) for forwarding to the Library of Congress.

ESTIMATED NUMBER AND FREQUENCY OF MEETINGS

The Chair shall consult with the DFO regarding the time and location of the Board's meetings, which shall take place at least once every six months. Meetings are open to the public except as may be determined otherwise by the General Counsel of the Department in accordance with 41 C.F.R. §102-3.155 of the FACA.

A majority of the voting members of the Board shall constitute a quorum.

DURATION

The duration of the Board is continuing; however, it is subject to termination pursuant to the section below.

TERMINATION

Unless continued by the President, the Board will terminate on September 30, 2019, as noted in Executive Order 13811. Unless renewed by appropriate action, the charter for the Board will expire two years from the date it is filed.

MEMBERSHIP AND DESIGNATION

The Board shall consist of not more than 25 members appointed by the President. The Board shall include the Secretary, the Executive Director of the Initiative, and representatives of a variety of sectors, such as:

- (i) philanthropy;
- (ii) education;
- (iii) business;
- (iv) finance;
- (v) entrepreneurship;
- (vi) innovation;
- (vii) private foundations; and
- (viii) sitting HBCU presidents.

The President shall designate one member of the Board to serve as Chair. The Chair shall help direct the Board's work in coordination with the Secretary and in consultation with the Executive Director of the Initiative.

The members of the Board, including sitting HBCU presidents, shall serve as representatives. As representatives, the members speak for the groups of persons they represent. The members do not provide their own personal and independent advice based on their own individual expertise and experience but rather, gather and synthesize information and the views of the stakeholders they represent.

Consistent with § 5(b)(2) of the FACA and 41 C.F.R. § 102-3.30(c), membership of the Board must be fairly balanced.

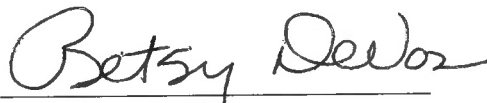
SUBCOMMITTEES

The Board, with Department approval, may establish such subcommittees as it deems necessary to carry out its duties. Subcommittees may not work independently and must report their recommendations and advice to the full Board for full deliberation and discussion. The DFO will keep the Department's CMO informed of the subcommittee's structure, including membership, functions, and estimated frequency of meetings.

Each subcommittee must comply with the applicable requirements of the FACA, specifically 41 C.F.R. §102-3.140, 102-3.145, and applicable Department regulations.

RECORD KEEPING

The records of the Board shall be handled in accordance with the General Records Schedule 6.2. The records shall be made available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. § 552.


Secretary

MAY - 2 2019

Date

Filing Date: MAY - 2 2019